

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD WORKSHOP
Tuesday, May 28, 2019
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: Matt Ballou, Miriam Lemire, Joyce Fisk, Carol LeBlanc, Jonathan Vanderhoof, Mark Legere, Alex LoVerme, Tiffany Cloutier-Cabral and John Clark

Superintendent Bryan Lane and Clerk Kristina Fowler

Workshop began at 7:08pm after a regularly scheduled board meeting.

- **SCHOOL BOARD WORKSHOP**

- i. **Live Recordings/Social Media Presentation-John Clark**

- ii. **Communication**

A short You Tube video of another district's school board meeting was shown. Discussion regarding options available; YouTube to livestream and archive board meetings and Twitter to send out event notices (and links to agendas). Research equipment and costs, time costs, organization of it, sustainability of it, who would do it, does it limit to one location and associated risk (hacking/editing). There are model policies from other districts that can be reviewed. Reach out to NHSBA and Primex for guidance and provide feedback. Reach out to Wilton Town Offices for information regarding how the town runs theirs, the situation, cost and how many people are accessing it. Look into any grants available. What would it cost to join a business model/what would be the minimum requirements? Cost for someone else to do the work? Protocols would be needed surrounding this and with Twitter who/what/when. Discussion of using the alert system which currently targets parents and having community opt into it and if there was an option to post one time and have it automatically post to social media. Discussion of when does it just become "junk mail or noise". Discussion that it seems redundant, is there really a need to use other venues. Are we trying to solve something that we don't really need to? The topic will go to the Strategic Planning Committee to research.

Discussion was had regarding the school board email address and how to proceed. Guidelines would be needed, who would respond, when they would respond, what is the response. Options were reviewed such as an auto response, a clerk responding or one person responding and is there really a need for this. During NHSBA orientation, they addressed board members responding to emails; it is ok to respond that you will forward the email to the appropriate person and follow up should be done within a certain amount of time.

Most often the Superintendent is appropriate to forward email to except when it is about the Superintendent, those should go to the Chairman. The appropriate amount of time is within 48 hours during business hours; responses do not need to be done during non-business hours. If a group email is sent, the Chairman should answer and if he is unavailable, it would be the Vice Chairman. Emails sent to individuals; it is courteous to acknowledge you received it and let them know who you will forward it to for action. Something should be put on the website to inform people of the process and Superintendent will come up with language.

- iii. **Goals & Objectives**

Discussion was had regarding a school wide behavior management protocol to ensure clarity and consistency for teachers and students. There are outside options such as PBIS (Positive Behavioral Interventions and Supports) which has been successful in some districts. Tiered levels can define what level the student is on and how to address it; with direct avenues. The goal would be to create a better learning environment for all students. This can be tied to student achievement and would be a good time with the social emotional piece that Dr. Heon is working on. A suggestion was made to look at the counseling department as well and reach out to teachers to see what would help them in some of the situations. Look at it as a whole, what problems do we have, what are the trends we are seeing, what do teachers see as the biggest issue. A protocol would help; if the student exhibits a certain behavior you go to a certain level and it is clear and teachers are supported. There are structured rules. There was support for looking at a home grown program, a program such as PBIS and perhaps a combination. It was suggested moving toward a learning type of system may be more beneficial (as opposed to a reward system) so students are effected going forward. There was no objection heard sending this topic to the Strategic Planning Committee for research.

Evaluate/Improve/Track Student Achievement

Discussion was had regarding having some type of RTI program for the MS. Teachers have indicated this would add value. Suggestion was not to add a position but perhaps having it part time and built into the schedule. Discussion included the original plan for 5th period prior to when math became a priority. It was noted there are about 14 students in the classes and perhaps there is not a need for any additional support in this area. Superintendent to look into the period 5 model more deeply. Determine if support can be added within the system we have.

Expand and Monetize the RISE Program

Briefly discussed, program is full except at MS but students will move through the system. The program would continue to grow 2-3 per grade level. This goal/objective will be removed.

Increase Communication with Town Leadership

There was brief discussion regarding attendance to town meetings. It does not appear anyone has attended. Mr. Dailey has attended in the past. No recommendation made on this.

More Student Involvement in District

Briefly discussed. Superintendent to discuss with Mr. Marc Belanger, civics teacher, regarding student involvement. Ideas are for an agenda item "student concern" and one representative to present for 5 minutes at a board meeting, 5-minute student presentations by grade (students will need to do research/topic ideas vaping and technology). Superintendent to create a formal process, assign months to grade levels, October through May. This goal/objective will stay and be elaborated on.

Look for Opportunities for Interscholastic Academic Competition

Discussion of several teams competing. Superintendent believes next year is the year to apply for Granite State Challenge. This goal/objective will be changed to "Support Opportunities for Interscholastic Academic Competition".

Increase Student and Staff Pride and Morale

Continue teacher presentations and the need to celebrate more often regarding the things we are doing. This goal/objective will remain.

Explore Ways Students Can Navigate the Graduation Process

Help is given to students regarding college applications and scholarship essays. Students are exposed to the Milford program although not many attend. Guidance provides support to students. Discussions with students start at the freshman level regarding college or future plans. There are internship programs available in the 3rd year of some Career/Tech Ed programs. Clarification is needed around Career/Tech Ed courses as there may be confusion regarding the processes. This goal/objective will remain.

Consider Developing a Program such as Trade/Career School or Working with Other Districts

Our district has affiliation with Milford, Nashua, Alvirne, and Mascenic and ConVal; students can attend courses at these schools. Discussion was had regarding exploring bringing in outside resources for trades to expose students to other career options. Superintendent to look into this and is there a responsibility to only invite reputable companies. The maker-space is still in process at WLC; new equipment has recently been received. Mr. Kane, industrial arts teacher will be taking some CAD classes this summer and having the engineering piece ties in with Project Lead the Way. Suggestion to have strategic Planning look at this area along with technology pieces to see how technology is being used in general and what students could be doing for trades. Chromebooks; are students and teachers using them. Technology Director to look at the technology pieces and report to Board instead of this going to the Strategic Planning Committee at this time. This goal/objective will remain.

Develop a System to Follow-up to Determine Level of Preparedness for Career/College

It has not been done to date but for the last 2 years, we can ask graduated students (not just college bound) for feedback through a series of questions to let us know what they are doing. It was suggested to have some return and speak about their experiences, how could it have been better either in person or video. It may be beneficial to hear from Ms. Kovaliv also. Superintendent to work with Ms. Kovaliv. There is no "exit process" but this could be added. This goal/objective will remain.

iv. Strategic Planning-Assign Tasks/Prioritize

Tasks and priorities for the Strategic Planning Committee are assigned as follows:

1. Behavioral Plan
2. Communication
3. Resource Officer
4. School Administration Structure

v. Committee Membership

Discussion regarding Budget Committee representation on committees. Representation will be on fiscal related things. The following committees will have members represent the budget committee: Facilities (2) and Food Service Committee (1). There was no objection to have 2 members (1 from each town) represent on the Strategic Planning Committee as in the past. Policy Committee will look at a process for community members to join committees.

A mini workshop may be needed in the future.

The workshop ended at 9:54pm.

Respectfully submitted,
Kristina Fowler